





Visual Work Instructions

Repairing Pot Hole

Date: 2-10-10	Fixing Potholes	 Check  Work Content  Verify  Safety
ISO9001: POT-05	This is a partial procedure for filling pot holes	

1	Drive to first location of pothole to be patched
	

2	First person set up warning signs "men at work"
	

3	Second person set up cones to establish work area
	

4	#1 worker get hammer from truck
	


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5	#1 worker starts hammering (squaring out hole)
	

6	#2 worker get shovel and broom from truck
	

7	#2 worker starts cleaning hole
	

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#1 worker tacks the hole around edges of hole



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9	#2 worker fills hole
	

10	#1 worker rakes the asphalt in hole
	

11	#2 worker compacts the asphalt in hole
	

12	#1 worker picks up traffic cones and puts on truck
	

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13	#2 worker pick up signs and puts on truck	
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